

## **BAC CAVING INSTRUCTION - RISK ASSESSMENT**

**Site Specific Hazards** - Action - Instructor must be aware of any site specific hazards that they may encounter at the venue being used - they must consult with local experts where necessary and brief the group accordingly.

**Correct/Incorrect storage of equipment** - Action - all equipment to be stored and organised as per the recommendations of the Nominated Person for Caving and the manufacturers instructions. Records of Purchase, Usage, Life Expectancy and Technical Data must be kept.

**Use/Misuse of Equipment During Sessions** - Action - The instructors must note equipment which has become unsafe and withdraw from use immediately. The Centre Manager must be informed ASAP and records amended accordingly. The Instructor must also record usage details of the equipment in the Centre Store at the end of the session.

**Use of Vehicle** - Action - Where instructors transport groups to climbing venues, the Instructor must have obtained the Local Authorities Minibus Driver Assessment Qualification. Seat belts must be used by all passengers and gangways must not be obstructed by equipment.

**Accidents & Dangerous Occurrences** - Action - A First Aid Kit must be carried by all instructors. Incidents must be recorded on the record sheets located in the BAC Store (Avonquay).

**Call-out of Emergency Services** - Action - The Instructor must be aware of the location of the nearest telephone for the venue being used.

**Quality of Instructors** - Action - All Instructors must hold the minimum Caving qualification required to lead groups and have been Police cleared under the Criminal Records Bureau.

**Unsupervised Activity** - Action - No person shall go into a cave without a supervising instructor.

**Incapacity of Instructor/Supervision** - Action - All groups must also be accompanied by a competent adult.

**The Centre Manager and the Nominated Person responsible for the above activities will regularly observe instructional sessions and the venue and will consult with Instructional Staff with regard to the identified hazards and actions. There will be an annual review of this document at the end of the year with any new hazards identified for the following year.**